

Date: \_\_\_\_\_

\_\_\_\_\_ Estate

**Re: Application for Temporary Housing Permit**

Name of Foreign Domestic Helper: \_\_\_\_\_

Dear Sir/ Madam,

I am the occupant of premises \_\_\_\_\_ of your estate. As I have applied a foreign domestic helper to take care of my kids and to perform the household works, I would like your office to issue a Temporary Housing Permit, which is requested by Hong Kong Immigration Department to my domestic helper. I am most grateful if your office can arrange the necessary procedures for us.

Thank you very much for your kind attention.

Yours Faithfully,

\_\_\_\_\_

Occupant: \_\_\_\_\_

HKID: \_\_\_\_\_